

MANCHESTER ELEMENTARY SCHOOL

Dr. Charles Shreve
Superintendent

130 Wayne Frye Drive
Manchester, Ohio 45144

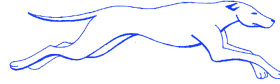
Nick Roberts
Principal

Karen Ballengee
Treasurer

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Caroline Grooms-Lowe
Director of MES Afterschool

Brian Rau
Director of Special Programs



Nicolle Pollitt
Asst Director of MES Afterschool

Jessica Silvia
Administrative Assistant II

"Home of the Greyhounds"

Frances Leonard
Secretary

September 16, 2015

Dear Parents and Guardians of Manchester Elementary Students,

We would like to announce that **Manchester Elementary School (MES)** will be providing an **Afterschool Program** for **grades K-6** with funding provided through the **21st Century Community Learning Center (21st CCLC)** Grant for Grades K-5 and General Funds for Grade 6.

MES - 21st CCLC intends to provide increased opportunities for academic intervention, remediation, homework support, social-emotional, arts, health and recreational

MES Afterschool Program will begin on **Monday, October 5, 2015** from **3:00-5:30 PM**. Operational hours will be Monday - Friday, 3:00 - 5:30 PM, thru April 29, 2016.

Students who plan to start/attend **MES Afterschool Program** on **October 5, must return their registration forms to their homeroom teacher by/on Friday, September 25.**

Participating students will be expected to maintain 80% attendance record and follow school rules. Snacks and bus transportation will also be available to MES Afterschool students, with bus stops made throughout the district.

If you are interested in having your child (children) participate, please complete the registration form attached to this letter and return it as instructed. **Students must be registered to attend.**

For more information contact:

Mrs. Caroline Grooms-Lowe, Director of MES Afterschool, at 549-4777 (Ext. 2107)
Mrs. Nicki Pollitt, Asst Director of MES Afterschool, at 549-4777 (Ext 2203)

We look forward to working with you and your child.

Respectfully,

Mrs. C. Grooms-Lowe